

CITY OF BULAWAYO



INVITATION TO TENDER

CONTRACT NO. COB/FSD/INS1/2018

FOR INSURANCE BROKERAGE SERVICES FOR THE PERIOD JUNE, 2018 TO MAY 2020 (2 YEARS).

The City of Bulawayo invites bids from suitably qualified and experienced brokers for INSURANCE BROKERAGE SERVICES FOR THE PERIOD JUNE 2018 TO MAY 2020.

Tender documents can be obtained from 12th Floor, Financial Services Department, Municipality Tower Block, Office 1209, Corner J. Tongogara St & L. Takawira Avenue, during office hours (08:00 to 16:30) as from **Monday 26 March 2018**. Bids will be evaluated according to the Public Procurement and Disposal of Public Assets Act dictates, and any regulations promulgated under this policy shall apply in the adjudication and awarding of the tender.

Completed bids in a sealed envelope clearly marked “Notice: TENDER No.COB/FSD/INS1/2018: **INSURANCE BROKERAGE SERVICES FOR THE PERIOD JUNE 2018 TO MAY 2020.**” must be deposited in the TENDER box at the Town Clerk’s Department, Room 126, City Hall, between Fife Street & L.Takawira Avenue, P.O.Box 591, Bulawayo on or before 10:00 am of the due date

Closing date: 10:00 am **on Tuesday 24 April 2018**. Bid documents are obtainable at a fee of **US\$100.00**. A compulsory tender briefing meeting shall be held on **Wednesday 4 April 2018 at 10:00 hrs** at the Financial Services Conference Room 12th Floor, Tower Block. Failure to attend this briefing disqualifies the Bidder.

No faxed, emailed or late tenders will be considered. City of Bulawayo is not obliged to accept the lowest bid, or any bid. Tenders will not be considered unless they comply fully with the specifications.

Queries relating to these documents may be addressed to:-

Financial Director

Tel. No. 75011/71188 Fax No. (09) 72853 e-mail gndlovu@citybyo.co.zw

ADVERT NO. 6617
DATE: 25/03/2018

C. DUBE
TOWN CLERK