

CITY OF BULAWAYO

To: Director of Housing & Community Services
Municipal Offices
L. Takawira Ave/J. Tongogara
BULAWAYO

Housing & Community Services
Building Branch
P.O Box 1641
BULAWAYO
Telephone 75011 Ext 2239

I, the undersigned, submit for approval, plans in triplicate of building works to be carried out at an estimated cost ofon the under mentioned site. The site plans submitted shows all building lines, servitudes and other encumbrances in accordance with the title deeds. I undertake to execute these works strictly in accordance with such plans and with the relevant Municipal By-Laws, and in the case of new works, to complete them before occupation of the premises is undertaken.

I understand that neither the granting of approval of these plans, nor any inspection made prior to, during nor after completion of the work nor anything lawfully done by the Bulawayo City Council or any employee thereof in the execution of its or his duties shall relieve me of full responsibility for ensuring that all works are in accordance with these plans and the relative sections of the Model Building By-Laws 1977 and the Bulawayo (Building , Roads and Streets) amended By-Laws 1980 and any other laws applicable thereto.

Name (Mr. Mrs. Miss)
(In block letters)
Address :
Signature : Date : Tel No.

Stand No District
Frontage toStreets

USE OF BUILDINGS

Purpose (s) for which Building(s) is/are to be used
(State exact nature i.e. "Housing and Garage", Shops/Flats/Factory and/or addition – alterations).

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If a factory state nature of industry
(Prior submission of plans to the Factory Inspector is required)

Signature of Architect (if Supervising)

Address of architect Tel No:

Name of structural Engineer (if applicable)

Name of Builder

Address Tel No:

FOR OFFICIAL USE

Plan Fees/ (Vote 0071/50403) \$..... Receipt No.

Development Permit Fees/ (Vote 0074/50363) \$ Receipt No.

Administration Fees/ (Vote 0071/50425) \$ Receipt No.

Plan No.

YOUR ATTENTION IS DRAWN TO THE FOLLOWING :

(1) All plans must be submitted in Triplicate, and shall be coloured as follows:

Block Plans – Bricks, red, concrete, green: wood (in section), burnt sienna or burnt umber: wood (in floors and elevation) yellow; impervious floors, grey: iron or steel, blue; existing work, black or neutral tint. Scale not less than 1.100

- (2) Plan fees must be paid at the time of submission.
- (3) C.E form 100 must be completed and submitted for Town Planning Approval (as and when applicable).
- (4) Building Inspectorate Form 45 must be completed and submitted if structural steelwork or reinforced concrete or reinforced brickwork is to be used.
- (5) If employees are to be housed on the premises, application must be made on Building Inspectorate Form 69.
- (6) Pavement levels where applicable must be obtained from the City Engineer's Department.
- (7) No work is to be commenced until plans are approved.
- (8) A copy of the approved plan is to be kept on the works at all times.
- (9) The approval of this plan does not override any restrictive conditions contained in the Title Deeds concerned.
- (10) Inspection and Completion Notices Building Inspectorate Form 17 are to be completed and returned on due date.
- (11) Special permits are required for Hoarding, Scaffolding, Balconies, Canopies, Sun blinds, Advertising Signs and Builder's sheds.
- (12) You are warned of the possibility of damage to your property by storm water, for which the Council cannot accept responsibility.
- (13) Your attention is drawn to the Electrical Department's requirements for Sub-Stations if the connected loads exceed 100kw.
- (14) Electrical cables etc., Builders and others are hereby cautioned that person damaging Paving, Kerbs, or Street Gutters or interfering with Electrical Cables etc., either above or below the ground, will be prosecuted and held liable for damages.

SUBMISSION OF PLANS

ALL PLANS are to be submitted to the Director of Housing & Community Services.
Municipal Offices,
Leopold Takawira Ave/Josiah Tongogara St.

BULAWAYO

HOURS : DAILY 8:00 a.m to 4:45 p.m (Mondays to Friday)

BUILDING INSPECTORS attend office: 8:00 a.m to 9:30 a.m and 4:15 p.m to 4:45 p.m

BUILDING INSPECTORATE FORM 70 (Reverse) A4