

Regional, Town and Country Planning (Development) (Amendment)
Regulation, 1996 (No.3)

Form TPD 1

Registered number of application.....

Date complete application received

Receipt No.dated \$fee submitted

REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996
APPLICATION
IN TERMS OF SECTION 26 OF THE ACT

For a Permit for Development

Please read the notes at the end of this form carefully before completing the form:

To the
(Name and address of local planning authority)

I/We hereby apply for a permit in terms of Section 26 of the Act in accordance with the particulars given below:

My cheque/postal order No.....or cash in respect of the application fees, in accordance with note 2b accompanies this application form.

.....
Date Signature of applicant or agent

If signed by agent:-

I authorize: -

of

(Telephone Number) to act as my agent in the submission of this application.

.....
Signature of the applicant

.....
Signature of owner of land concerned
indicating consent to the application

S.I. 59 OF 1996

PART I – GENERAL

(TO BE COMPLETED BY ALL APPLICANTS AS APPROPRIATE)

1. Name and address of applicant a. Surname or company name b. Other names c. Postal address d. Telephone number	a) b) c) d)
2. Name and address of owner a. Surname or company name b. Other names c. Postal address d. Telephone number	a) b) c) d)
3. Area of site or property	
4. Site: a. (i) The title deed description of the property and street address or the stand number and lease number (ii) The title deed type (deed of transfer, certificate of registered title or deed of grant) and number OR b. Where the proposed development is in a communal area state the: (i) Village (ii) Business/service centre (iii) Distance from the nearest main or district road	a) (i) a) (ii) b) (i) b) (ii) b) (iii)
5. Are there any restrictions in the title deed which conflict with the development proposed in this application? If the answer is YES, a Photostat copy of the title must be submitted (see note 3)	

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<p>6. State</p> <p>a. The present use of any existing building(s) on the property</p> <p>b. The last use of building(s) if presently vacant and the year when buildings</p>	<p>a)</p> <p>b)</p>
<p>7. State in respect of the proposed development:</p> <p>a. The description of the development and the purpose for which the land and/or buildings are to be used. If to be used for more than one purpose, give details, and</p> <p>b. Where building operations are to be carried out, whether the proposals involve:</p> <p>(i) The construction of new</p> <p>(ii) the alteration of, or additions to buildings</p> <p>(See Note 4)</p>	<p>a)</p> <p>b) (i)</p> <p>b) (ii)</p>
<p>8. a) State whether the development proposed involves a new access or an alteration to an existing access to the property.</p> <p>b) If YES to (a) give details</p>	<p>a) YES or NO</p> <p>b)</p>

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PART II

IF THE APPLICATION INVOLVES:-

- (A) ANY CHANGE OF USE OF THE LAND OR BUILDINGS (Complete Section 9)
- (B) THE CARRYING OUT OF BUILDING OPERATIONS, ADDITIONS OR ALTERATIONS (Complete Section 10)
- (C) ANY QUARRYING OR MINING OPERATIONS (Complete Section 11)

9. Give the exact details of the change in character of the use of land or buildings (See notes 2(c) and 4)	
10. For any proposed building operations, additions or alterations state: a. The external floor area to be covered by the proposed buildings or alterations. b. The estimated cost.	a) b)
11. In respect of any mining or quarrying operations: a. Give full details of the surface and underground workings proposed and the surface building operations proposed. b. Give full details of your land restoration programme where surface workings, quarrying and strip mining are involved. (see note 4)	

1. In addition to the information given under question 11, a detailed report on questions 11(a) and (b) must be submitted to assist the local planning authority in determining an application involving mining development (See note 6)
2. Any relevant additional information in respect of any major development under Parts I and II may also be submitted (See note 6).

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PART III

ADDITIONAL INFORMATION REQUIRED FOR MULTIPLE RESIDENTIAL,
COMMERCIAL, INDUSTRIAL OR ANY OTHER DEVELOPMENT WHICH IS NOT

A. A SINGLE FAMILY, DETACHED HOUSE AND ANCILLARY BUILDING OR

B. AGRICULTURAL DEVELOPMENT

<p>12. State</p> <p>a. The nature of the proposed use or uses.</p> <p>b. The number of floors in each of the buildings.</p> <p>c. The total floor area of all the buildings concerned</p>	<p>a)</p> <p>b)</p> <p>c)</p>
<p>13. Give details of the extent and location Of parking facilities for:</p> <p>a. Occupants of the building(s)</p> <p>b. Visitors to the building(s)</p> <p>c. Loading and unloading of vehicles</p>	<p>a)</p> <p>b)</p> <p>c)</p>
<p>14. If the building is to be used wholly or partly for industrial purposes give details of:-</p> <p>a. The process to be carried out.</p> <p>b. The contents of trade waste or effluent water that is likely to be discharged.</p> <p>c. Any noxious or offensive gas, smoke or dust that is likely to be emitted.</p> <p>d. The method of disposal and location of trade effluent or trade waste.</p> <p>e. Any noise to be produced.</p> <p>f. Whether or not it is proposed to conduct any retail sales from the premises (See note 5)</p>	
<p>In addition to the information given in respect of Part III, a detailed report on each of questions 12 to 14 will materially assist the local planning authority in determining an application in respect of any major development (See note 6)</p>	

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NOTES:

1. For the purposes of this form;

“applicant” includes the person who proposes to carry out the development concerned or will instruct another e.g. a building contractor to do so. He need not necessarily be the owner of the land. If he is not the owner he must furnish the written consent of the owner to the application.

“agent” includes a person authorized by an applicant to act for him, e.g. an attorney or architect. When an agent submits an application the local planning authority will deal with him.

“multiple-residential development” includes any residential development other than a detached dwelling house intended for the occupation of a single family.

“owner” in relation to private property means the person registered in the Deeds Registry as the owner. The holder of a long lease is not the owner.

2. The application must be accompanied by:-

b)sets of drawing, showing:-
(insert number of sets)

- i. All floor plans, the elevation and cross-section of all the proposed buildings to a scale of not less than 1: 100.
- ii. In the case of commercial buildings, an elevation of the proposed building together with the elevations of the adjoining buildings on each side.
- iii. In the case of alterations or extensions to existing buildings, all proposed buildings marked in red.
- iv. The materials to be used for the external walls and the roof of the proposed building,
- v. The position of the proposed building in relation to:
 - a. Any existing buildings
 - b. The boundaries of the property and the description of adjacent properties
 - c. Any abutting roads (giving names),
 - d. Any watercourse,by figured dimension on site plan to a scale adequate to show clearly the required information,
- vi. The position of any existing and proposed vehicular access to the property.
- vii. In the case of any proposed building to which the provision of Part II of the form apply, the portion of the site to be set aside and maintained for the parking, loading, unloading or fuelling of vehicles.